



# KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

December 16, 2019

Brian & Lynne Bielaski  
907 SW Jade Lane  
North Bend, WA 98045

**RECEIVED**  
DEC 26 2019

Kittitas Co. CDS  
payment received  
12/26/2019

## RE: SEPA Lead Agency Status and Processing Requirements

Mr. & Mrs. Bielaski,

This letter is acknowledgement of the notification of SEPA lead agency determination from the Department of Natural Resources (DNR) on December 5, 2019 regarding your application for a Class IV FPA Conversion to DNR with intent to construct a single family residence. Since the future home construction will be processed with Kittitas County, DNR will not be processing your SEPA Checklist and instead WAC 197-11-938(4)(d) requires the County to process the SEPA Checklist as lead agency. I have included DNR's letter of SEPA lead agency determination with this correspondence.

In order for Kittitas County to process this SEPA Checklist, payment of \$1,280.00 (current fee as of the date of this letter) is required. DNR did provide the County a copy of the FPA application and the original SEPA Checklist. In order for the County to process this SEPA Checklist, the full payment for review must be received. Payment may be submitted in person during regular business hours or can be mailed to our office. Unfortunately we are not able to accept payment via phone.

Please do not hesitate to contact me should you require any additional information or have any other questions at (509) 962-7506. I will be out of the office from December 23, 2019 through January 5, 2020; in my absence you may contact Dan Carlson, CDS Director at the same number should you have any questions.

Sincerely,

Lindsey Ozbolt  
Planning Official  
Kittitas County Community Development Services

*Enclosure*

Cc: Dan Carlson, AICP, Director, Kittitas County Community Development Services  
Shane Early, Department of Natural Resources

*via email*  
*via email*